

**CIA INTERNAL USE ONLY**

DDR-464-63

21 March 1963

**MEMORANDUM FOR:** Chief, Physical Security Division/OS  
**ATTENTION:** Identification Section, Room 1E0008  
**THROUGH:** Chief, Security Branch/OSA  
**SUBJECT:** [REDACTED]

25X1A

25X1A 1. You are requested to place a "K" on the building badge of [REDACTED]

25X1A 2. [REDACTED] is the Assistant for Administration, Deputy Director (Research), and in this position, it is necessary for him to make numerous trips to offices behind the barrier on the sixth floor. Furthermore, the Subject finds it necessary to be in the building and behind the barrier on Saturdays and at times other than regular duty hours.

25X1A  
[REDACTED]

Security Officer  
Office of the Deputy Director (Research)

**APPROVAL:**

25X1A

[REDACTED] C/SB/OSA

25X1A

O/DD/R/[REDACTED]:4427:dnm (21 Mar 63)

Distribution:

- O & 1 - Addressee
- 1 - C/SB/OSA
- 1 - OS/DDR Subj
- 1 - OS/DDR Chrono
- ✓ 1 - DDR Subj
- 1 - DDR Chrono